

Minutes of the Meeting - HYFC Committee

01.02.06. At Mary McGovern's house

Apologies from Gary McCarran - Paul Thres chaired the meeting. Also in attendance were John Burgess, Stuart Evans, Mary McGovern, Paul Morris and Bruce Raybould.

The Minutes of the previous meeting were looked at to flag follow up issues: registration and HYFC Charter status in particular (MMG/PM)

GM's addendum was also reviewed for information purposes.

The Committee discussed the pros and cons about Charter status. It was generally agreed that obtaining the status would serve to reflect very well on the high standards of the Club which would be publicly acknowledged. It was also noted that many of the requirements are already in practice within the Club.

Other observations were made regarding the costs involved. The Club does currently seek police clearance of all managers/.coaches; we do encourage training in coaching, Child Welfare and insist on First Aid.

That being said, it was necessary to acknowledge that many coaches had not accepted the offers for various kinds of training, so no real examination of budgetary considerations behind changing what has been "encouraged" to now being a requirement. (MMG)

It was agreed that the Committee would take another look at the checklist of criteria for fulfilling the e status requirements (PM). Also, a draft budget would be prepared to verify that we will have the funds available for initial outlays and rolling costs toward this effort, in tandem with on-going needs for equipment and kit maintenance and provision. (PT/MMG)

One important point regarding Charter status is that it would position the Club to be eligible for land grants, and this would indeed be a significant advantage. (GM special attention).

PM is the HYFC Child Welfare Officer

The Chair had noted that the Cricket Club is also seeking Charter status.

**(subsequent to this meeting, PM noted that Bucks CC have both an U18s and an U17s age group (s). (PM email).**

**Under 6s:** with the loss of Rob Hamilton the Committee need to identify a replacement. Stuart Evans has agreed to manage the tournament scheduling for 2006 (SE), but the vacancy should be promoted for discussion at the upcoming AGM. In the interim, Bob Henderson is acting as Manager.

JB was asked to forward to SE last year's tournament schedule, not removing the data contained within it to act as a guide for him. (JB/SE)

The Committee wishes to formally thank Rob for all of his excellent work and help. (PT)

3. Comment was made to note that **the website** is not really being used as much as the Committee had hoped, particularly by managers but also parents in general despite the much improved upgrade of the site. For the upcoming AGM letter to parents all will be reminded again and encouraged to take advantage of its use. (JB/MMG).
4. **The AGM** is to be scheduled for 24 April at 7:30 at the Sports and Social. An email will be prepared and sent to all parents/managers/coaches notifying them of the meeting including a draft agenda and the current vacancies. (Committee/MMG)

Those vacancies, over and above the ones currently held by Committee members, are as follows:

Child Welfare Officer (PM is willing to continue in this role).  
Tournament Representative  
League Representative (PM incumbent).

5. BR new email is [bruce.Raybould@orgroup.co.uk](mailto:bruce.Raybould@orgroup.co.uk)
6. Registration: 2005-2006 is virtually completed. Since the 1.2. Meeting, all of the partial payment cheques have been deposited with one or two exceptions. Each Manager has been contacted about the boy (s) still reflected as unpaid. With the exception of the U14s, none have replied to that emailing and the Secretary will send a reminder asking for replies which may have been postponed due to her absence from the country. In the meanwhile, it is being assumed that these questionable issues have been successfully resolved. (MMG)

For the next year's registration the Committee agreed the following measures should be implemented to ensure a more cooperative response and rapid conclusion of registration:

- The process will devolve back to the Managers, providing each with forms and guidelines, along with several large self-addressed envelopes to mail periodically to the Secretary. She will also call and visit them in the weeks during registration to collect floating forms/cheques. (MMG)
  - Managers/coaches will be informed that no new requests for equipment or kit will be filled in the absence of completed registration. (MMG/PT)
  - After the two week grace period, members' parents will be held to the two week time frame for completion of registration/payment and thereafter their children will not be permitted to train until forms/payment received. As indicated, the Secretary will personally ensure each Manager has enough forms. (MMG)
  - There will be a late fee of £10 attached to any registration completed later than three weeks after the grace period ends. Managers will be responsible for accurately measuring the two week grace period for members who begin after the standard starting date for training. (Committee/MMG)
7. The Committee agreed to raise registration fees by £5 for both juniors and Colts, due to rising costs and

in light of the upcoming efforts to obtain Charter status. This will be announced at the AGM (ALL).

8. It was agreed to continue with three tournaments per age group at the expense of the Club. (ALL)  
Managers should charge parents £2 per head for team players to pay for any additional tournaments.
9. The parents and Managers will be advised of these changes formally in anticipation of the AGM.  
(MMG)
10. Re: merchandising the Committee would like to explore ways to promote our new products in a more consistent and on-going manner (ALL). It was agreed that we will have a stand to advertise the complete line at both the AGM and Awards Night. (GMcC/BR)

Other possibilities are to produce a price list and distribute this at the Playing Fields and possibly at village schools. In any event, it was agreed there is a need to strengthen merchandising in general (ALL).

11. SE/James Evans and Mark Griffiths have joined the ranks of official referees. It was suggested that one person from each age group be identified by Managers to carry out the training at HYFC expense to try and build up our pool of refs (SE/BR)
12. Ray Cooper will be leaving as Manager after this year, and the Committee would like to thank him for his wonderful dedication to the Club over these many years. He will be missed (ALL).
13. Next year, the U18s-17s would like to split into two teams, with Martin Abraham managing the U17s and Andy Smith the U18s. Bucks CC have a similar arrangement so it is not unprecedented (PM), and may change again in the year after next. (PT/MMG). The issue of pitch availability is a concern. (PT)  
It was agreed to investigate the possibility of using the pitch at Dinton for one of the age groups and the Dinton Parish Council will be approached (BR).
14. There was misconduct on the part of a Thame linesman during an U18s match. It was agreed that the Chair should write to the Thame Manager (GMcC) although subsequent to the meeting adequate action appears to have been taken already as the Manager reported the incident to the League Secretary (Andy Smith).
15. Child welfare background checks are still in the process of being carried out, but will be completed for all adults working with HYFC members. Managers are to be encouraged to take the Child Welfare course, until it becomes compulsory as part of the Charter Status effort. (PM./SE/BR).

Draft: M.McGovern (Secretary)  
Comments: GM/PT/PM/SE/BR/JB  
04.03.06.

